

HWDSB

PIC Meeting
September 9th, 2025
Minutes

Members Present: Kristina Collier, Kailey Crowther, Emma Haslam Topping, Heather Lambert-Hillen, Amanda Levesque, Amanda Lloyd, Tim Louks, Sue-Anne MacQuarrie, Amanda Neale-Robinson, Heidi Oglesby, Meghana Oza, Mike Palma, Michele Quinn, Christine Sandor, Leora Sas Van Der Linden, Danielle Schwalm, Meagan Shanahan, Cindy Stranak, Leigh Ann Sutherland, and Terry-Ann Virtue. Trustees Amanda Fehrman and Abby Zaitley.

Regrets: Matthew Adams, Mani Bhandari, Erin Copeland, Kruti Desai, Andrea Hamilton-Coulson, Adriana Harris, Cheryl Hue, Damian Kalu Ude, Mohamed Khamis, Erin Partheniou, Jeffrey Sykes, and Lisa Veloce.

Agenda Item	Decision/Action Taken	Person(s) Responsible
Call to Order	The meeting was called to order at 6:29 PM.	Amanda Lloyd
Land acknowledgment	Sherwood Secondary School	Simon Goodacre
Welcome & Staff Update	Paul Denomme supporting PIC for 2025-2026 term.	Simon Goodacre
Approval of the Agenda	Heather Lambert-Hillen moved that the agenda be accepted, with the addition of Bill 33 under New Business. Mike Palma seconded the motion. CARRIED.	Amanda Lloyd
Introductions	The Committee welcomed new members to the meetings.	Amanda Lloyd
Old Business/Updates	Superintendent Goodacre provided an overview of the PRO Funding. A memo will be sent to Principals on Thursday and shared with School Council Chair via email. The process is similar to last year. Last year, additional funds from the PIC budget were used to supplement due to high volume of applications. PRO Funding is based on a projected formula, which is adjusted according to actual enrollment. Finalizations occur after December. Pro Funding deadline is November 21 st , 2025.	Simon Goodacre
Elections & New Members	<u>2025-2026 PIC Elections</u> Amanda Lloyd as Chair (non-voting) and Heidi Oglesby as Vice-Chair (voting).	Amanda Lloyd

	Heidi Oglesby self-nominated as Vice-Chair, all Committee Members in favour. CARRIED.	
Declaration of conflict of interest	None.	Amanda Lloyd
Approval of Minutes (June 10 th , 2025)	All in favor. Amanda Levesque, Cindy Stranak moved minutes (June 10 th , 2025) to be approved. CARRIED.	Amanda Lloyd
Business Arising from the Minutes	None.	Amanda Lloyd
New Business	<p>a) <u>PIC Norms</u> Amanda Lloyd talked about the Norms and Values.</p> <p>b) <u>PIC Meeting Dates for 2025-2026</u> Meetings on the second Tuesday of every month except October and January. A committee member noted that November 11, 2025, is Remembrance Day. Chair Lloyd noted and confirmed that Remembrance Day would be recognized during the meeting. In October will be a School Council Start-Up meeting, and in January, a School Council Networking meeting.</p> <p>c) <u>PIC Members Attendance</u> Amanda Lloyd shared the importance of attending meetings and informed them about tracking of regrets for attendance purposes. <u>Robert's Rules</u> As a government-mandated Board committee, PIC is required to follow Robert's Rues of Order when conducting meetings and making decisions. This ensures fairness and allows all members the opportunity to speak and be head. A formal proposal or motion is made by a member, followed by discussion or debate. PIC members then vote on the motion, and a majority vote is required for it to pass. All votes are recorded in the meeting minutes, including whether a member abstains, is in favor, or is opposed. <u>Attendance List</u> An attendance list to include the names and roles of HWDSB staff attending PIC meetings.</p> <p>d) <u>PIC Topic</u></p>	Amanda Lloyd

HWDSB

	<p>The committee asked members to provide topics for planning future agendas. Some topics noted included.</p> <ul style="list-style-type: none">• Transportation• School Communication methods• School Zone Safety• Mental Health <p>PIC supports School Councils and serves as a voice for all parents.</p> <p>e) <u>School Council Start-Up Session</u> Registration is now open for October 14, 2025, session.</p> <p>The updated flyer and working link to be resent to PIC and School Councils. Staff were asked to send both meetings invites to the Home and School Association as well.</p> <p>January 2026- School Council Networking Meeting.</p> <p>Significant amount of HWDSB PIC swag from last year's Parent Engagement Summit at Sherwood Secondary School will be used by PIC members at the upcoming School Council Start-Up event.</p> <p>Tim Louks requested that a description of the various contributing factors, along with the intent to continue the Parent Engagement Summit, be included as a future agenda item.</p> <p>PIC received funding from the Ministry to support discussions on specific topics.</p> <p>Discussion Point: How do we measure the success of the School Council Start-Up?</p> <p>Last year, over hundred people attended the event at Sherwood Secondary School. Interest has continued to grow over the years.</p> <p>Approximately fifty to sixty applicants applied for twelve available spots.</p>	
--	---	--

Efforts are being made to ensure ward representation, with the goal of having at least one member from each ward, if possible.

Bill 33- Supporting Children and Students Act, 2025.

Discussion included how Bill 33 may impact PIC, including topic such as policing in schools and the potential removal of School Board Trustees. How the Bill 33 will impact PIC.

All in favour.

Heather Lambert-Hillen motioned that the Chair of HWDSB Parent Involvement Committee write to the Chair of the Board of Trustees and request that a letter be sent to the Ministry of Education outlining concerns regarding parent involvement, parent voice, and the legislation in Bill 33- Supporting Children and Students Act, 2025.

Amanda Levesque seconded.

Kristina Collier, Emma Haslam Topping, Heather Lambert-Hillen, Amanda Levesque, Tim Louks, Sue-Anne MacQuarrie, Amanda Neale-Robinson, Heidi Oglesby, Mike Palma, Michele Quinn, Christine Sandor, Leora Sas Van Der Linden, Danielle Schwalm, Meagan Shanahan, Cindy Stranak, Leigh Ann Sutherland, Terry-Ann Virtue.

Opposed: none.

Abstained: Kailey Crowther and Meghana Oza.

CARRIED.

Sue MacQuarrie asked about the process for becoming a Student Trustee.

Trustee Fehrman noted that during the January-February timeframe, high school students may put themselves forward to run for the position of Student Trustee, representing students across HWDSB. There are two Student Trustees and one Indigenous Student Trustee.

Students campaign for the position, and students across the Board vote. The successful candidates begin their term as Student Trustees in September. Their vote on the Board is ceremonial.

HWDSB

	Trustee Zaitley spoke about various initiatives led by Student trustees, including mental health, leadership, and organizing Student Summit.	
Trustee's Report	<ul style="list-style-type: none"> • First Board Meeting on September 29, 2025. • Students Trustees will be sworn in. • Trustees to participate in the program strategy review. • Some Trustees have set up school visits with their SESA. • French as a Second Language Advisory Committee and Rural Schools Community Advisory Committee have not met yet to select a representative. 	Trustees Fehrman and Zaitley
Representative Committee Reports	<p>New members for subcommittees are being established for this year, such as the Membership Subcommittee and the Bylaw Subcommittee.</p> <p>Membership is a mandatory subcommittee. Applications to PIC typically open in April and close at the end of the month. The Membership Subcommittee is responsible for organizing the selection process in June.</p> <p>Member may serve on the committee for a maximum of two years.</p> <p>Each subcommittee must have a minimum of four and a maximum of six voting members.</p> <p>Subcommittee meetings are held online. There will be no Program Subcommittee this year.</p> <p>We are currently seeking volunteers to support efforts and encourage students' participation.</p>	Amanda Lloyd
Next Meeting	November 11 th , 2025, at the Education Centre, hybrid meeting at 6:30 PM	Amanda Lloyd
Adjournment	The meeting adjourned at 8:13 PM. CARRIED.	Amanda Lloyd