

# HWDSB

PIC Meeting  
September 10th, 2024  
Minutes

**Members Present:** (Online) Nicole Carter, Mohamed Khamis, Nancy Kucic (In-Person) Amanda Levesque, Erin Copeland, Alissa Fairley, Andrea Hamilton Coulson, Adriana Harris, Emma Haslam Topping, Cheryl Hue, Heather Lambert Hillen, Celine Link, Amanda Lloyd, Tim Louks, Laura Mulder, Heidi Oglesby, Vanessa Ozer, Michele Quinn, Christine Sandor, Cindy Stranak, Lisa Veloce, Trustee Becky Buck, Trustee Amanda Fehrman

**Regrets:** Matthew Adams, Kristina Collier, Jennifer Csele Lynne, Anita Fonseca Becar, Lorraine Lowry, Danielle Schwalm, Meaghan Shanahan, Alissa Shuker, Lisa Zhao

Agenda Item	Decision/Action Taken	Person(s) Responsible
Call to Order	The meeting was called to order at 6:30 PM.	Chair Palma
Land acknowledgment		Simon Goodacre
Welcome & Introduction of Guests		Simon Goodacre
Elections	<p>Heather Lambert Hillen nominated Amanda Lloyd as Chair. Amanda Lloyd accepted the nomination.</p> <p>Vote by voice, all committee members in favour. The vote was unanimous.</p> <p style="text-align: right;"><b>CARRIED.</b></p> <p>Amanda Lloyd was confirmed as Chair of the PIC committee.</p> <p>Heather Lambert Hillen nominated Heidi Oglesby for Vice-Chair. Vote by voice, all committee member in favour. The vote was unanimous.</p> <p style="text-align: right;"><b>CARRIED.</b></p>	Simon Goodacre/Chair
Review and approval of the agenda	<p>Emma Haslam Topping moved that the agenda be accepted with the additions above.</p> <p>Amanda Levesque seconded the motion.</p> <p style="text-align: right;"><b>CARRIED.</b></p>	Chair
Review and approval of previous minutes	Cindy Stranak moved that the minutes be accepted.	Chair

	Emma Haslam Topping seconded the motion.  <b>CARRIED.</b>	
Declaration of conflict of interest	None.	
Business arising from the minutes	None.	
Old business	<p>a) <u>School Banners</u> Staff were able to secure new school banners sponsored by PIC for 41 schools who did not have them.</p> <p>b) <u>PRO Grants</u> Superintendent Goodacre provided an overview of the PRO Grant funding, how it is distributed and the purpose of these funds according to the Ministry guidelines. Funds are available earlier than in previous years.</p> <p>The Parent reaching out grant language in the application will be updated to align with the Ministry language. PIC discussed whether they would like to be more involved in the consultation and approval of the PRO Funds applications. A member suggested a list of initiatives that have been approved in the past. Many members feel the most important thing is to get funds to schools as quickly as possible.</p> <p>Cheryl Hue moved that after staff approval of PRO funds, staff will bring an update to the PIC of all PRO Funds applications whether approved or not.</p> <p>Amanda Levesque seconded the motion.</p> <p>The vote was 15 in favour and 4 opposed. Heidi Olglesby, Laura Mulder, Heather Lambert Hillen, Alissa Fairley and Emma Haslam Topping opposed.</p> <p><b>CARRIED.</b></p> <p>c) <u>Terms of Reference</u></p>	<p>Simon Goodacre</p> <p>Simon Goodacre</p> <p>Chair</p>

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	<p>The last Terms of Reference were approved in 2016. PIC will form a subcommittee to review the new TOR. Please share names with the Chair if you wish to join the committee.</p>	
<p>New business</p>	<p>a) <u>Mentor Teams</u>          New members are teamed up with an existing member of PIC. The Chair will get those assignments to members in the next couple of weeks.</p> <p>b) <u>PIC Meeting Dates 2024-25</u>          Staff presented the 2024-25 draft PIC committee dates:</p> <p>Tuesday, September 10th, 2024          Tuesday, November 12th, 2024          Tuesday, December 10th, 2024          Tuesday, February 11th, 2025          Tuesday, April 8th, 2025          Tuesday, May 13th, 2025          Tuesday, June 10th, 2025</p> <p>Amanda Levesque moved that the committee approve the draft PIC meeting dates for 2024-25,</p> <p>Laura Mulder seconded the motion.</p> <p style="text-align: right;"><b>CARRIED.</b></p> <p>c) <u>School Council Start-Up Session</u>          The chair shared an overview of the session that will be held October 15<sup>th</sup>, 2024. All PIC members, school chairs and Principals are invited.</p> <p>d) <u>Board Improvement Plan Overview</u>          Superintendent Goodacre shared where the committee can find the BIP and updates related to it on the website.</p>	<p>Chair</p> <p>Chair</p> <p>Chair</p> <p>Simon Goodacre</p>

<p>Trustees report</p>	<p>Trustee Becky Buck shared that the first board meeting of the year took place. Trustees received the resignation of Trustee Ray Mulholland who served for 56 years. Trustees will begin the process to fill the vacancy. Chair Felix Miller will cover any concerns from the ward during this time.</p> <p>Trustee Amanda Fehrman shared that capital project approved this year is for Janet Lee school and the submission of this funding request was approved by the board of Trustees.</p> <p>Trustee Buck shared the provincial government has a life skills survey currently open for participation.</p> <p>Trustee Amanda Fehrman provided an update about the start-up including that there are still some bussing challenges, some due to resignations and retirements.</p> <p>A member asked for an update on the Sir John A. MacDonald site. Trustee Fehrman said it is still a topic of conversation with Trustees. There is no further update at this time.</p> <p>A member asked about the capital projects that were previously approved for three gymnasiums that have not happened. Trustees are still working to make these projects happen, they have not received ministry approval.</p> <p>A member asked about the city/school liaison committee. It does still exist, please connect with your school trustee.</p>	
<p>Reports from other committees</p>	<p>FASLAC – No committee rep at this time.</p> <p>HWCHSA – Heather Lambert Hillen shared that the first meeting of the year has not yet happened, and that Executives will be selected at that time. HWCHS is committed to transportation, safe areas around schools, and recognizes the fear of reorganization. They also extend thanks to Trustee Mulholland for his length of service to his community. There will be many events held for the September PA Day and the National day for Truth and Reconciliation on September 30th, 2024.</p> <p>Rural Schools – Heidi Oglesby shared that the committee met in June and did not have participation from key presenters. There has been no meeting set yet for this year.</p>	

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<p>General Information Updates and Inquiries</p>	<p>a) <u>Safe Schools</u> Superintendent Goodacre shared that Superintendent Smith attended a PIC meeting in the fall regarding the code of conduct revisions including reducing distractions in classrooms in schools. He will return this year to provide further updates to the committee. Project to provide devices for in-class learning to students in ongoing. Ratios have not been changed due to this initiative. We do not have vape detectors the province is piloting them, but we do not have them.</p> <p>b) <u>2023-24 Financial Update</u> An update of the final 2023-24 will be emailed to members.</p> <p>c) <u>Ministry Life Skills Consultation</u> Same update as shared by Trustee Buck. Will look into how the board may advertise this to parents.</p>	
<p>Public comments</p>		
<p>Next meeting date</p>	<p>November 12<sup>th</sup>, 2024, at the Education Centre, and on MS Teams.</p>	
<p>Agenda items for the next meeting</p>	<p>None.</p>	
<p>Closing address</p>		<p>Amanda Lloyd</p>
<p>Adjournment</p>	<p>The meeting adjourned at 8:19 PM.</p> <p>Cindy Stranak moved that the meeting be adjourned. Adriana Harris seconded the motion.</p> <p style="text-align: right;"><b>CARRIED.</b></p>	